EUROPEAN PARTNERSHIP FOR AN INNOVATIVE CAMPUS UNIFYING REGIONS

EPICUR Seed Funding Scheme INFO SESSION

23/05/2025 Hybrid, 12.00-13.00 CET

Alison GARNIER - RIVERS

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EPICUR ALLIANCE | Since 2019

EPICUR Shaping New Ways of Sharing Teaching & Learning across Europe

1st Generation **European Universities Alliance**

9 Partners | 7 Countries | 6 Languages

Focus on:

- **European Learning Experiences** (EPICUR principles (6Is) & International learning Competences)

- **Multilingualism & Interculturality**

- **Flexible Mobilities**

- **Inter-University Campus**

What we will cover during the session

1. Scope
2. Eligibility
   1. Type of funded activities
   2. Type of costs covered
   3. Expected impact
   4. Duration
3. Budget
4. Schedule
5. Application process & Documents
6. Evaluation & Selection process
7. Payments, Implementation & Reporting
8. Finding partners
9. Additional information

Info Session
Discover EPICUR SEED FUNDING Scheme 2025

Friday, 23 May
12.00 - 13.00 (CET)
Online (Zoom)

1. EPICUR Seed Funding Scope

- Foster **collaborative joint research projects**;

- Create **one-year joint research projects** between researchers affiliated to the EPICUR partner institutions;

- Stimulate synergies between **teaching & research**;

- Offer a **financial support mechanism** to researchers.

2. Eligibility: Type of funded activities

Activities that can be funded:

- Scientific activities to prepare **pilot studies** or research, establish **proof of concepts**;

- Activities to **initiate a research cooperation**:

  - Meetings;

  - Seminars;

  - Workshops.

- Activities related to developing a **future funding application**;

- **Joint learning activities** that will be offered in the framework of EPICUR.

2. Eligibility: Type of costs covered

The Seed Funding grant money can be used to cover **costs** related to **developing a future collaborative project** and **proposal writing**:

- freeing time to make pilot studies or research;

- travel to initiate cooperation and meetings;

- proposal writing;

- use research equipment;

- communication & dissemination;

- other costs to prepare the project/ build the research collaboration.

ALWAYS CONTACT YOUR LOCAL INSTITUTIONAL CONTACT TO CHECK BUDGET AVAILABILITY AND RULES

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2. Eligibility: Consortium

- Only researchers **affiliated to the EPICUR partner universities** can join;

- Projects should have at least **3 partners** from **3 different EPICUR countries**;

- The projects should identify:

  - 1 main scientific coordinator for the project;

  - 1 local scientific coordinator.

- Participation of **R2- and R3-level ECRs** is encouraged but not required;

- External Higher Education Institutions cannot participate in the initial proposal but are welcome to join the consortium at a later stage.

- External Partners are permitted but cannot be project lead or receive any EPICUR funding.

2. Eligibility: Expected impact

Two specific outcomes are expected from all projects:

- The project group must submit a **proposal for external funding** (Horizon Europe, Cofund, ...) **no later than 12 months after completing the Seed Funding project.**

- **A joint learning activity**, (**minimum of 6 hours)**, must be offered in the framework of EPICUR either during the lifetime of the seed funding project or up to 6 months after its end. The activity can be developed as curricular or co-curricular offerings, as:
    - o Courses;
    - o Summer schools;
    - o Seminars;
    - o Workshops;
    - o Master classes;
    - o Pop-up courses;
    - o Conferences, etc.

2. Eligibility: Duration

- Projects can run for a period of **up to 12 months**;

- Projects can start **from December 2025**;

- An extension of maximum 12 months is possible if a justified request is received at least three months before the initial project period closes.

3. Budget

- Applicants can only be awarded funding from their own **affiliated university**.

- The final funding amount for each project will be allocated based on the **results of the scientific evaluation score** and the **total budget** available at each partner institution.

- Available budget per institution:

Partner	AMU	AUTh	BOKU	KIT	SDU	UHA	UFR	UNISTRA	UvA
2025 budget in EUR	50.000	30.000	40.000	100.000 (TBC)	200.000	30.000 (TBC)	50.000	100.000	20.000

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4. Schedule

2025 Call for proposals	
Call open:	**7th May – 4th September 2025**
Evaluation process:	Mid-September – October 2025 ➔ 4-step evaluation process
Expected results:	December 2025

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5. Application Process & Documents

The project proposals must be submitted via the **SEED FUNDING file link** based at the University of Strasbourg: *https://seafile.unistra.fr/u/d/60c6fbe182834c089986/*

The following **documents** should be submitted in one folder labelled « *PROJECTname_CoordinatingInstitution* » :

- Call document;

- Application form (template);

- Budget form (template);

- Letter of intent (template) – 1 from each partner combined into one pdf.

6. Evaluation & Selection process

The proposed projects will go through a **4-step evaluation/selection process:**

Evaluation & Selection Process	
1. Eligibility Check	Admissibility check (Administrative and Budget check) by the Alliance Coordination Office.
2. Scientific Review	Scientific evaluation by at least 2 academic peers exterior to the project coming from different EPICUR partner universities.
3. Evaluation Committee	Selection of recommended proposals to be funded, based on score and budget, with institutional representatives and members of the Research and Transfer (RTCOM) and Education Committee (ECOM).
4. Executive Board	The recommendations will be validated by the ExBO.

The selection criteria for the scientific evaluation are the following:

Academic Quality	Max. 40 points
Research Quality	Max. 30 points
Educational Activity Quality	Max. 10 points
Scope and Project Activities	**Max. 30 points**
Relevance to EPICUR Strategy	Max. 10 points
Involvement of multiple Universities	Max. 10 points
Interdisciplinarity	Max. 5 points
Involvement of Early Career Researchers	Max. 5 points
Impact and Sustainability	**Max. 30 points**
Potential for external funding	Max. 10 points
Sustainability	Max. 10 points
Citizen Science Initiatives	Max. 5 points
Impact on students	Max. 10 points
Total	**Max. 100 points**

CRITERIA USED FOR SCIENTIFIC EVALUATION

EVALUATION COMMITTEE EVALUATE PROJECTS BASED ON SCORE & INSTITUTIONAL BUDGET AVAILABLE

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7. Payments, Implementation & Reporting

Payment arrangements:
- The selected projects can be awarded **up to a maximum of 150.000 EUR**;
- The final funding amount will be allocated based on the scientific evaluation score and total budget available at each partner institution;
- All payments will be made from each partner institution to their affiliated researchers.

Implementation arrangements:
- Project leads to be supported by their **Institutional contacts**;
- Further details given after project selection.

Reporting:
- Short **progress report** (15 days after the end of the first 6-month period);
- Virtual **90-minute mid-term evaluation meeting**;
- **Final project report** (due no later than 13 months after the project starts).

8. Finding partners

How to find partners for your consortium:

1. Contact your institutional contact point with your request;

2. EPICUR Teaching and Learning Centre (TLC) community of practice:

https://learn.epicur.education/login.php?target=crs_1561&cmd=force_login&lang=en

9. Additional Information
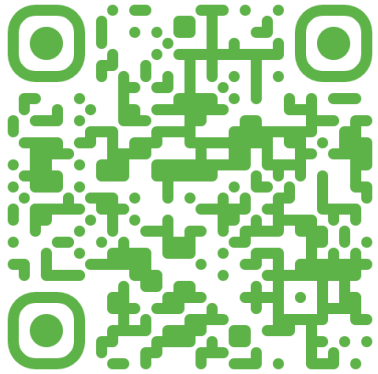
For further general questions and clarifications:

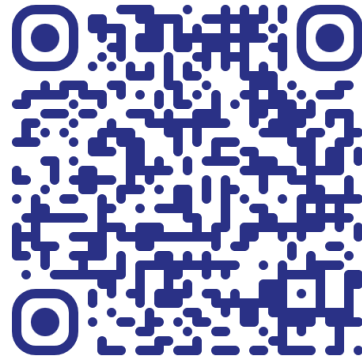|	
Alliance website	*https://epicur.edu.eu*
EPICUR Newsletter	https://epicur.edu.eu/newsletter/
Seed Funding page (FAQ)	https://epicur.edu.eu/research/epicur-seed-funding-scheme/
Vision, mission and strategy statement	https://epicur.edu.eu/about-epicur/strategy-vision/
General EPICUR contact	epicur_seedfunding@epicur.edu.eu

9. Additional Information

For further specific and institutional questions and clarifications:

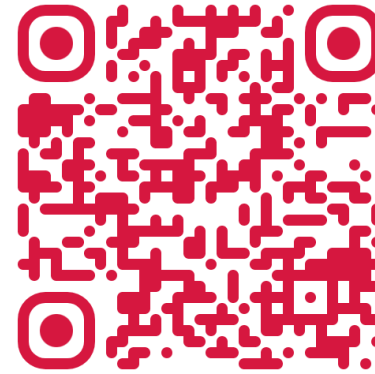| Institution	Institutional contact
AMU	epicur@amu.edu.pl
AUTh	Nikos Theodosiou/ niktheod@civil.auth.gr
BOKU	Nicolas Fries/ nicolas.fries@boku.ac.at
KIT	Michael Zacherle/ Kirsten Rosa/ epicur@kit.edu
SDU	Ida Thostesen/ epicur@sdu.dk
UFR	Charlotte Langowski/ charlotte.langowski@zv.uni-freiburg.de
UHA	epicur@uha.fr
Unistra	Pascale Nachez/ pnachez@unistra.fr
UvA	Epicur_uva-BB@uva.nl

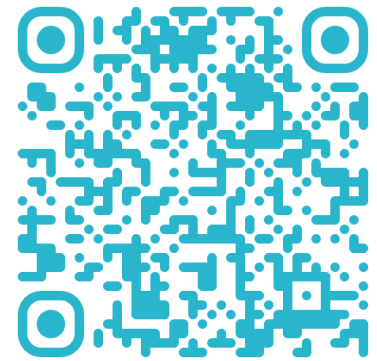# 9. Additional Information

Instagram

Linked in

YouTube

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QUESTIONS & ANSWERS

EPICUR SEED FUNDING 2025

Submit your innovative project now and get funding for your research!

Applications until 4 September 2025

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